



Building a Brighter Future for People with Disabilities

HEALTH, SAFETY AND SECURITY

Health Services

Guidelines

All of our staff work diligently to provide a safe and healthy environment for all children. Please remember that some students may be immuno-compromised and decisions need to be made that consider and respect ALL children. Following are our guidelines:

1. Handwashing is the single most effective way to prevent the spread of infection. Students and staff are encouraged to wash hands frequently at school.
2. Fever, vomiting and diarrhea may pose a contagious health problem for others. **Please do not send** your child to school if s/he has any of these symptoms.
3. Students who have been ill must remain at home until fever, vomiting, diarrhea and any other symptoms which may be contagious have been resolved **for at least 24 hours**. Students must be fever free without the use of antipyretics such as Tylenol and Motrin.
4. Contact the school nurse’s office when your child has any contagious disease such as: measles, chicken pox, strep throat, head lice as well as the flu (respiratory or GI) or any unexplained rash.
5. Students with colds are not excluded from school. However, if respiratory symptoms become unmanageable and impair your child’s ability to access his/her education, you may be asked to bring your child home to recuperate.
6. Students are not allowed to remain in school with blood/body fluids on their clothes. Sending an extra set of clothes to school is a great way to prevent your child from missing valuable class time.

Temperature Guidelines

The school uses the two thermometers highlighted in yellow. The school does not do rectal temperatures. As many of our students are not able to take oral/axillary temperatures, we use temporal/non-contact thermometers, which may provide some variance in reading.

Type of temperature sensor	Low-grade fever (DO NOT SEND)
Rectal (most accurate)	100.4 degrees fahrenheit
Oral/by mouth (for those who are able)	100.0 degrees fahrenheit
Non-contact infrared digital	100.0 degrees fahrenheit
Temporal/forehead	99.4 degrees fahrenheit
Tympanic/ear	100.0 degrees fahrenheit
Axillary/underarm (for those who are able)	99.4 degrees fahrenheit

Illness at School

If it seems apparent that a child should not remain at school due to illness, the office will contact the parents. In the event that a parent cannot be reached, the emergency contacts listed for your child will be called. Parents are responsible for transporting your child home in case of illness. Please review the school protocol for sending students home:

1. Fever of 100.0 F or higher (refer to Temperature Guidelines for variances)
2. Vomiting or diarrhea
3. Injury that may require further medical attention or parent instruction.
4. Chronic medical conditions that may require further evaluation or parent instruction
5. Any other condition for which the health staff determines a medical evaluation is necessary (i.e. chickenpox, unexplained rash, conjunctivitis, etc.). **A doctor's note will be required for these conditions, ensuring the student is safe to return to school.**
6. If an injury occurs at school, the parents will be called immediately when a situation warrants this. The school is responsible for immediate first aid only.

The nurse's office stocks Tylenol and Ibuprofen which may be administered as needed with annual written parental permission. If your child needs any medication while at school, please contact the clinic staff.

Medication

1. Students may not transport, carry or self-administer any prescription or non-prescription medication (this includes Tylenol, Advil, cough medicine, etc.) with the exception of rescue medication. Medications will be locked in a secure cabinet, either in the classroom or in the nurse's office, throughout the school year.
2. During field trips and outings, emergency medications and/or scheduled medications will be sent by the nurse with the classroom teacher/supervisor and returned to the locked cabinet once back at school. Medications will be given by school personnel with Medication Administration training.
3. Students may carry rescue medications (inhalers, Epinephrine, Diastat) with annually updated physician's orders, parent permission and school nurse approval.
4. The nurse's office stocks Tylenol and Ibuprofen which may be administered with annual written parental permission.
5. Annual written parental permission and Doctor's order must be provided for students who receive prescription medication at school.
6. All medication to be given at school must be transported by an adult and arrive in the original labeled container designated for school.
7. The FIRST dose of a new medication or change order will NOT be administered at school.

Scented Products

Students and staff should refrain from wearing, applying or spraying scented products (i.e. perfume, cologne, lotion, oil, body spray, hair products and air/fabric fresheners) while at school. These products may cause symptoms such as headache, dizziness, nausea, chest tightness, scratchy throat and rhinitis. Some reactions may be particularly severe for people with pre-existing conditions such as asthma, seizures, allergies or migraine headaches. These reactions could lead to more serious health issues. Sunscreen and bug spray, brought and approved from home, are exceptions to this rule.

Emergency Information

Early in the school year, parents are asked to complete emergency information: parent's address, home and work phone numbers, doctor's names and any *changes or updates* in a student's medical history. Also required is an emergency contact list which includes those responsible adults who are able to pick up your child from school in the event that a parent is indisposed. We ask you to please include your **email** address if you have one.

It is extremely important that student packets (annual paperwork) be sent back in a timely manner; failure to send this important information may result in your child not being able to attend school.

Any **change** in information during the school year should be reported to the school office in writing. We cannot stress strongly enough the importance of keeping phone contact numbers updated in the event of an emergency with your child.

Safety and Security

Emergency Procedures

Fire Drills- There are **monthly** fire drills that are held in every program. When the alarm sounds, students are expected to leave the building as directed by the staff member they are with. Teachers will review these expectations with the students as possible.

Lock Down Drills- There are periodic drills in the event the school needs to be secured. Students are expected to stay within their classroom or program area and away from windows. The school would be notified by emergency personnel in a real emergency.

Evacuation Drills- We also practice evacuation drills. On a given signal, the staff and students evacuate and move to a designated spot to wait for transportation. These drills are intended should an emergency warrant the need to leave the building for a period of time.

Bomb Threats- In the event of a bomb threat, police and fire officials are contacted immediately. The school would be evacuated immediately through our established evacuation procedures. Students and staff would not be allowed to return until the building has been deemed safe by the police and fire department.

